

FORMAT FOR REGISTERING GRIEVANCE

From:

Name :-----

Address :-----

To:

Shri P.K. Dutta
Director of Grievances
& Addl.General Manager
Instrumentation Limited
Kota-324005
Phone:0744-2424591-98

As per the Scheme of Public Grievance Redressal, I register my grievance as detailed below:

“Details of Grievance”

Undertaking: I hereby certify that statements made in my Grievance and the data enclosed are true & complete to the best of my belief. If at any time any part of the Grievance or the data is found to be false, I will be liable for any legal action that the company may deem it fit.

(Signature)

Date:-----

Name-----

Enclosures, if any, for supporting the Grievance.